



Saskatoon Italian Cultural Centre (SICC) – Rental Agreement

Table with 2 columns and 6 rows: Booking Name, Type of Event & Number of People, Date & Start/End Times of Event, Contact Name, Contact Phone & Email address, Other (i.e. special requests)

Terms & Conditions

- 1. The interior capacity of this facility is 100 persons. No animals allowed inside the facility.
2. Service of liquor is unavailable for non-members, unless they come as guests of a member...
3. Only the holder of an SLGA Special Use Permit is allowed to serve any alcoholic beverage(s)...

____ Renters Initial
____ SICC Rep Initial



Rental Rates & Services Offered 2019

*Introductory (rates subject to change)

(Please circle those that apply)	MEMBER	NON-MEMBER	
HALL RENTAL			
Date	\$ 190	\$ 240	
Date			
Date			
BAR SERVICE			
No Bar Service (See Terms & Conditions 2 above)			
Renter to obtain and provide proof of "Special Occasion Permit" (See Terms & Conditions 3-6 above):			
Non-Sale	\$ 150	\$ 200	
Cost Recovery	\$ 150	\$ 200	
Or if the Permit is for Sale	variable	variable	
BBQ/ PROPANE			
	\$ 15	\$ 25	
SOUND SYSTEM			
Portable PA System available for rent (good for outdoor music & mic)	\$ 35	\$ 70	
SETUP & TAKEDOWN			
Renter to provide			
SICC to provide: Classroom Style / Lecture Style			
Boardroom Style / Banquet Style / U-Shape Style	\$ 100	\$ 100	
CLEANING			
Cleaning Provided by Renter (* See Checklist *)			
SICC Cleaning Service (Interior)	\$ 200	\$ 200	
SICC Cleaning Service (Exterior)	\$ 200	\$ 200	
SERVICE & SUPPLY			
Usage Fee	\$ 185	\$ 235	
OTHER			
Balance payable 30 days before booking (or at time of booking if within 30 days)			
Plus Security Deposit: \$300.00 To be paid by E-Transfer or Visa* (*charge applies)			
_____ Date Deposit Received	_____ Amount	_____ Paid By (E Transfer/Visa)	_____ ID (Driver's License)
_____ Signature of Renter		_____ Print Name	_____ Date
_____ Signature of SICC Representative		_____ Print Name	_____ Date

Renter Clean-up Checklist

*** All items must be completed for full refund of deposit. ***

Please follow the instructions below and check-off each item when completed.

Office Use	Renter	Item	Instructions
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	12 Tables 53 Chairs	Clean before put away. Wash with soap & water. Properly stack near windows in front corner.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Countertops Walls & Doors Windows	Wash with soap & water. Wash any marks or stains with soap & water. Wash all fingerprints off window panes.
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Garbage Cans: 3 bathroom 2 hall 1 bar 1 outdoor	<u>Empty ALL</u> garbage cans & re-use existing bag or replace bag only when necessary.
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	Bathrooms x 3: Toilets Sinks	Toilets & sinks must be cleaned with products found under the sink. Floors must be swept & mopped (see next item).
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Floors: hall area bathrooms x 3 behind bar	Sweep & mop floors (scrub any stains or spills). Please use <u>Pinesol</u> provided.
<input type="checkbox"/>	<input type="checkbox"/>	BBQ	Follow instructions on BBQ TOOL CONTAINER.
<input type="checkbox"/>	<input type="checkbox"/>	2 Bocce Sets	9 Bocce Balls per set (8 coloured + 1 white) x 2 sets = 18 Bocce Balls. Return into building in yellow crate.
<input type="checkbox"/>	<input type="checkbox"/>	Turn off lights	Turn off ALL lights, including 3 bathrooms.
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	Lock all doors & windows	Ensure all windows & exterior doors are locked before you leave at end of day.
<input type="checkbox"/>	<input type="checkbox"/>	Other	Please do NOT use markers on floors, walls, doors, counters, furniture, etc. Thank you.

Signature of Renter

Signature of ICAS Representative

Date

Office Use

___ \$300 Full deposit refunded

___ Partial deposit refunded:

_____ hrs x \$25/hr

= \$_____ deducted